

UK GOVERNMENT and INDUSTRY COVID SUPPORT

Updated January 13th 2021

GOVERNMENT FUNDING - GRANTS SUMMARY

Summary of current England status

Rateable Value	<u>Less than £15k</u>	<u>£15k - £51k</u>	<u>Greater than £51k</u>
LRSO (Open) Monthly	£934	£1,400	£2,100
LRSO (Closed) Monthly	£1,334	£2,000	£3,000
LRSO (Closed) Addendum One-off, all venues	£4,000	£6,000	£9,000
Wet Led Grant One-off, Wet Led	£1,000		
ARG Discretionary	Application amounts will vary depending on circumstance		

The above menu and their applicability by date and Tier are described here ([click here](#))

UK GOVERNMENT and INDUSTRY COVID SUPPORT

GOVERNMENT FUNDING - FULL

excellent summary links attached:

From the BBPA

Summarises the various support mechanisms that pub and hospitality businesses can call on, [here](#).

From the Government

A business support finder tool can be found at <https://www.gov.uk/business-coronavirus-support-finder>

More details on support for businesses can be found on the coronavirus business support hub: <https://www.gov.uk/coronavirus/business-support>

In particular, the following government funding is available:

Non-repayable

1. **Government GRANT Funding*** (England, Wales, Scotland are outlined below)
2. **Self-Employment Income Support Scheme (SEISS)***
3. **Coronavirus Job Retention Scheme (CJRS)*** – applicable to all PAYE staff and licensees if they are PAYE'd through their own company. **December '20 claim MUST be made by Jan 14th '21.**
4. Coronavirus Statutory Sick Pay Rebate Scheme (CSSRS)*
5. Universal Credit support
6. Self-isolation supplement for low-income workers*

Repayable

7. VAT (and other taxes) deferral
8. Bounce-back loan scheme*
9. Coronavirus Business Interruption Loan Scheme (CBILS)

**Further described in the following pages.*

Admiral's advice:

- We expect that all licensees apply for 1. – grant support.
- For licensees themselves, in terms of income support, you should apply for one of 2, 3, 4, or 5 whichever is most appropriate
- Licensees with staff should apply for 3. CJRS (government pays to 'furlough' staff)
- All licensees should avail of 7. – VAT and HMRC taxes deferral
- Taking a repayable loan (8/9) *may* make sense in order to pay some critical debts and create **some working capital. The Bounce Back loan scheme attracts zero interest for 12 months, and a low 2.5% rate thereafter which is certainly attractive and may be useful. Clearly, this is still repayable debt, and licensees should understand all elements of these loan deals and avail of accountant advice where possible.**
- Your staff may qualify for 5. or 6. above.

UK GOVERNMENT and INDUSTRY COVID SUPPORT

1. Government GRANT funding – every licensee should apply

Extra lockdown grants announced

Following the Prime Minister's January 4th 2021 announcement that hospitality businesses will be closed until at least February half-term (a review will take place in the week commencing the 15th February) in order to help control COVID-19, the Chancellor announced a £4.6bn package of support for hospitality, retail and leisure businesses to help "through to the Spring". This is a positive move in response to our calls for further support in recent months, although needless to say it does not negate the need for a further stimulus package. This latest package of support will be comprised of one-off top up payments of:

- £4,000 for businesses with a rateable value of £15,000 or under
- £6,000 for businesses with a rateable value between £15,000 and £51,000
- £9,000 for businesses with a rateable value of over £51,000

These payments will be made through local authorities and will be in addition to the Local Restrictions Support Grants already in place. We understand that funds will be made available to local authorities next week. There will also be money made available for the Scottish, Welsh and Northern Irish Governments.

An additional £594m of funding is being made available to local authorities for businesses not eligible for the above grants, but nonetheless impacted by the restrictions – businesses should contact their local authorities regarding this fund.

There are 5 different types of UK government grant funding being administered and distributed via your Local Authority / Council, plus a £1k wet-led pub Xmas support payment:

- Christmas 2020 £1,000 Support Payments for wet-led pubs.**
- Grants for closed businesses due to **national restrictions**.
- The Local Restrictions Support Grant (**LRSG (Open)**) supports businesses that have been **severely impacted due to temporary local restrictions**.
- The Local Restrictions Support Grant (**LRSG (Closed)**) supports businesses that have been **required to close due to temporary local restrictions**.

UK GOVERNMENT and INDUSTRY COVID SUPPORT

- v. The **Additional Restrictions Grant (ARG)** supports businesses that are not covered by other grant schemes or where **additional funding is needed**.
- vi. The Local Restrictions Support Grant-Sector (**LRSG (Sector)**) supports businesses that have been subject to national closures since 23 March 2020 e.g. night clubs; functions-led etc.

Funding for the grants, both for the lockdown and the retrospective grants, has been transferred to Local Authorities on 13th November 2020. See the full announcement [here](#). Guidance for Local Authorities had previously been issued by Government, so they should now be in a position to start distributing grants, subject to their own application processes.

Don't forget if your business was in a High Alert (Tier 2) area before the current national lockdown which started on 5th November 2020 then you may be able to claim under the Tier 2 grants system from the date your area was put in to Tier 2 measures. These grants are 70% of the Tier 3/Lockdown grants and can be claimed retrospectively as far back as August 2020 or the date your area was placed into Tier 2 measures if later.

Pubs that are currently operating a delivery or pre-order collection service during the lockdown are still treated as being "closed" for the purposes of the LRSG (Closed) grants.

I. £1,000 Christmas Support Payment (CSP) for wet-led pubs.

The Government has published its guidance for Local Authorities on eligibility and payment of the £1,000 Christmas Support Payment (CSP) grant for wet-led pubs. The full guidance is available [here](#).

Eligibility

The guidance is available [here](#).

Key points from the guidance are noted below:

- For the purposes of this grant, a wet-led pub is defined as a pub that derives less than 50% of its income from sales of food.
- Businesses that are also in receipt of other Local Restrictions Support Grants – for example LRSG (Closed) or Additional Restrictions Grant – can also receive this grant.
- **Local Authorities under Tier 2 or Tier 3 restrictions for all or part of the period between 2 and 29 December 2020 will pay a £1,000 flat-rate grant to wet-led pubs.**

UK GOVERNMENT and INDUSTRY COVID SUPPORT

- **Must be claimed separately from any Local Restriction Support Grant you may have already applied for through your local authority website**
- As part of their application process for the scheme, all pubs will be required to self-certify that they meet all eligibility criteria.
- Local Authorities may request that pubs provide accounting evidence that they derive under 50% of their income from food sales to determine that the pub is wet-led. These accounts should be dated no later than 11 March 2020 (covering a period when trade was not affected by Covid-19)
- Businesses established **after 11 March 2020 and before 1 December will still be eligible for this grant** and may be asked to supply accounting evidence that they derive under 50% of their income from food sales covering the period that they have been open.
- This scheme will close on 29 December 2020. **Final applications must be received by Local Authorities by 31 January 2021.** It is expected that Local Authorities will provide local businesses with grant funding as soon as possible and no later than 28 February 2021.
- **Businesses must have been trading on 30 November** (the day before this scheme was announced) to be eligible to receive funding under this scheme. Where local restrictions are preceded by national 'lockdown' measures, requiring the closure of businesses that are otherwise eligible, it is accepted that those businesses are still trading.

Key **exclusions** for the grant

- Businesses in areas moving from Tier 1 to Tier 2 or Tier 3 after 29 December will not be eligible to receive funding.
- Pubs that derive over 50% of their income from food sales will not be eligible to receive funding through this grant scheme.
- Businesses that are in administration, insolvent or where a striking-off notice has been made, are not eligible for funding under this scheme.
- The CSP grant will need to be included as income in the tax return of the business but only businesses that make an overall profit once grant income is included will be subject to tax.

LRSO (Open) guidance (Tiers 2 & 3) for 2nd December onwards *(covers grants II – V below)*

The Government has issued guidance to Local Authorities on the application of the Local Restrictions Support Grant (Open) Version 2 scheme. The full guidance is available [here](#).

Key points to note from the guidance include:

UK GOVERNMENT and INDUSTRY COVID SUPPORT

- The scheme is aimed at hospitality, hotel, bed & breakfast and leisure businesses. Local Authorities will have discretion as to how to award grant funding to individual businesses. The grant funding can only be spent on business grants.
- This funding was previously provided on a rolling 28-day basis, but following the national lockdown between 5 November and 2 December, **it will be provided in rolling 14-day eligibility cycles for as long as Tier 2 or 3 restrictions apply.**
- Local Authorities can determine the payment schedule and timings for these grants to businesses. However, Government strongly encourages Local Authorities to do all they can to make payments to eligible businesses as quickly as possible in order to help businesses in need.
- Local Authorities have the freedom to determine the precise eligibility criteria for these grants. However, Government would expect the funding to be targeted at hospitality, hotel, bed & breakfast and leisure businesses.
- The Government has announced the following funding tiers as a guide for Local Authorities and it anticipates that Local Authorities provide grant funding under the following tiers, unless there is a local economic need to deviate:
 - Grants of up to £467 per 14-day period for businesses occupying hereditaments with a rateable value of exactly £15,000 or under on the date of the commencement of the local restrictions.
 - Grants of up to £700 per 14-day period for businesses occupying hereditaments with a rateable value over £15,000 and less than £51,000 on the date of the commencement of the local restrictions.
 - Grants of up to £1,050 per 14-day period for businesses occupying hereditaments with a rateable value of exactly £51,000 or above on the date of the commencement of the local restrictions.
- Local Authorities should set out the scope of their discretionary grant scheme on their website, providing clear guidance on which types of business are being prioritised, as well as the rationale for the level of grant to be provided.
- Businesses must have been trading the day before local restrictions came into force to be eligible to receive funding under this scheme. Where local restrictions are preceded by national 'lockdown' measures, requiring the closure of businesses that are otherwise eligible, it is accepted that those businesses are still trading.

UK GOVERNMENT and INDUSTRY COVID SUPPORT

II. Grants for closed businesses due to **national restrictions**.

Check if your business is eligible for a coronavirus grant due to national restrictions (for closed businesses)

The grant will be based on the rateable value of the property on the first full day of restrictions.

- If your business has a property with a rateable value of £15,000 or less, you may be eligible for a cash grant of £1,334 for each 28-day qualifying restrictions period.
- If your business has a property with a rateable value over £15,000 and less than £51,000, you may be eligible for a cash grant of £2,000 for each 28-day qualifying restrictions period.
- If your business has a property with a rateable value of £51,000 or above, you may be eligible for a cash grant of £3,000 for each 28-day qualifying restrictions period.

FAQs

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/11/Local-Restrictions-Support.pdf>

Eligibility

<https://www.gov.uk/guidance/check-if-youre-eligible-for-the-coronavirus-local-restrictions-support-grant-for-closed-businesses>

III. The **Local Restrictions Support Grant (LRSG (Open))** supports businesses that have been severely impacted due to **temporary local restrictions**.

Check if you're eligible for the coronavirus Local Restrictions Support Grant (for open businesses)

Your business may be eligible if it:

- is based in England
- is in an area subject to 'High' or 'Very High' local restrictions since 1 August 2020 and has been severely impacted because of the local restrictions
- was established before the introduction of Local COVID alert level: High restrictions
- has not had to close but has been impacted by local restrictions

Local councils have the freedom to determine the precise eligibility criteria for these grants.

However, the Government expects the funding to be targeted at hospitality, hotel, bed & breakfast and leisure businesses.

UK GOVERNMENT and INDUSTRY COVID SUPPORT

The grant will be based on the rateable value of the property on the date of the start of the local restrictions. The Government anticipates that local councils will provide funding under the following tiers, unless there is a local need to deviate.

- If your business has a property with a rateable value of £15,000 or less, you may be eligible for a cash grant of up to £934 for each 28-day period.
- If your business has a property with a rateable value over £15,000 and less than £51,000, you may be eligible for a cash grant of up to £1,400 for each 28-day period.
- If your business has a property with a rateable value of £51,000 or above, you may be eligible for a cash grant of up to £2,100 for each 28-day period.

Retrospective, pro-rata grants are available, via the LRSG (Open) scheme, **for the period from 1st August to 4th November for businesses that were open in Tiers 2 and 3 but were impacted by COVID-19**. Guidance has been given by Government to Local Authorities with regards to eligible businesses and the levels of the grants (see the guidance available [here](#)) but it is discretionary whether or not each Authority distributes the funds in line with the guidance. Government's preference is for these grants to target hospitality, leisure and accommodation businesses.

FAQs

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/11/Local-Restrictions-Support2.pdf>

Eligibility

<https://www.gov.uk/guidance/check-if-youre-eligible-for-the-coronavirus-local-restrictions-support-grant-for-closed-businesses>

IV. The **Local Restrictions Support Grant (LRSG (Closed))** supports businesses that have been required to **close due to temporary local restrictions**.

[Check if you're eligible for the coronavirus Local Restrictions Support Grant \(for closed businesses\)](#)

Your business may be eligible if it:

- is based in England
- occupies property on which it pays business rates (and is the ratepayer)
- is in an area of local restrictions and has been required to close because of local restrictions that resulted in a first full day of closure on or after 9 September
- has been required to close for at least 14 days because of the restrictions
- has been unable to provide its usual in-person customer service from its premises

UK GOVERNMENT and INDUSTRY COVID SUPPORT

For example, this could include non-essential retail and personal services that operate primarily as an in-person venue, but which have been forced to close those services and provide a takeaway-only service instead.

The grant will be based on the rateable value of the property on the first full day of local restrictions.

- If your business has a property with a rateable value of £15,000 or less, you may be eligible for a cash grant of £667 for each 14-day period your business is closed.
- If your business has a property with a rateable value over £15,000 and less than £51,000, you may be eligible for a cash grant of £1,000 for each 14-day period your business is closed.
- If your business has a property with a rateable value of £51,000 or above, you may be eligible for a cash grant of £1,500 for each 14-day period your business is closed.

The grant will be extended to cover each additional 14-day period of closure. If your business is closed for 28-days, or 2 payment cycles, it will receive £1,334, £2,000 or £3,000, depending on the rateable value of the property.

FAQs

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/11/Local-Restrictions-Support3.pdf>

Eligibility

<https://www.gov.uk/guidance/check-if-youre-eligible-for-the-coronavirus-local-restrictions-support-grant-for-closed-businesses>

Local Restrictions Support Grants (Closed) Addendum: Tier 4 - Guidance for Local Authorities

BEIS has published [guidance for local authorities](#) in England on the administration of LRS (Closed) grants for businesses within Tier 4, applicable from 19th December onwards. Key points to note are:

- Payment will be on a 14-day cycle.
- Businesses that are eligible are those that have been mandated to close by government and include non-essential retail, leisure, personal care, sports facilities and hospitality businesses.
- The thresholds that apply to LRS (Closed) apply to this addendum:
 - o Businesses occupying hereditaments appearing on the local rating list with a rateable value of exactly £15,000 or under on the date of the commencement of the widespread national restrictions will receive a payment of £667 per 14-day qualifying restriction period.
 - o Businesses occupying hereditaments appearing on the local rating list with a rateable value over £15,000 and less than £51,000 on the date of the commencement of the widespread national restrictions will receive a payment of £1,000 per 14-day qualifying restriction period.
 - o Businesses occupying hereditaments appearing on the local rating list with a rateable value of exactly £51,000 or above on the commencement date of the widespread national restrictions, will receive £1,500 per 14-day qualifying restriction period.

UK GOVERNMENT and INDUSTRY COVID SUPPORT

Closed grants for pubs in Tier 3 that were initially open

There has been confusion within some Local Authorities and Councils regarding the eligibility for Local Restrictions Support Grants for the period before the English national lockdown. Specifically, for the situation where, in Tier 3, a pub initially stayed open because it was serving meals but then subsequently closed when it stopped offering meals because it was unavailable to operate that way.

We have had confirmation from BEIS today that any pubs in that situation are eligible for LRS (Closed) grants from the point at which they close, regardless of whether or not they were initially stayed open because they were serving meals.

This will become relevant for Tier 2 after the national lockdown has been lifted as some pubs will find themselves in a similar position whereby they initially stay open but subsequently close.

V. The Additional Restrictions Grant (ARG) supports businesses that are not covered by other grant schemes or where additional funding is needed.

Check if you're eligible for the coronavirus Additional Restrictions Grant

The Additional Restrictions Grant (ARG) provides local councils with grant funding to support closed businesses that do not directly pay business rates as well as businesses that do not have to close but which are impacted. In addition, larger grants can be given than those made through LRS (Closed).

Local councils can determine which businesses to target and determine the amount of funding from the ARG. Local councils also have the freedom to determine the eligibility criteria for these grants. However, the Government expects the funding to help those businesses which – while not legally forced to close – are nonetheless severely impacted by the restrictions.

This could include:

- businesses which supply the retail, hospitality, and leisure sectors
- businesses in the events sector
- business required to close but which do not pay business rates

FAQs

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/11/Additional-Restrictions-Grant.pdf>

Eligibility

<https://www.gov.uk/guidance/check-if-youre-eligible-for-the-coronavirus-additional-restrictions-grant>

UK GOVERNMENT and INDUSTRY COVID SUPPORT

WALES: Economic Resilience Fund payments (Updated January 11th 2021)

Business Wales today announced that the Economic Recovery Fund Sector Specific Grant application process would **go live on the 13th January at 12pm**. You can use the eligibility checker [here](#) to see if you are entitled to this.

The Welsh Government have today published some updated information on the new grant scheme, covering the ERF Restrictions Business Fund and the ERF Sector Specific Support, both of which apply to pubs and impacted supply chain businesses. The detail can be found [here](#). Highlights are:

I. ERF Restrictions Business Fund:

The ERF Restrictions Business Fund will provide the following financial assistance:

- Businesses in the hospitality sector that are in receipt of Small Business rate relief (SBRR) and have a rateable value of £12,000 or less will be eligible **for a £3,000 payment**.
- Hospitality businesses with a rateable value of between £12,001 and £51,000 will **be eligible for a £5,000 payment** if impacted by the restrictions.

How to access the ERF Restrictions Fund:

Businesses **must be on the non-domestic rates (NDR) rating list for their local authority on 1 September**.

Hospitality businesses who received the Lockdown Business Grant in October via their Local Authority will begin receiving payments via the ERF Restriction Fund into their bank account during December. These businesses will not be required to re-register their details.

For all other eligible businesses to receive any of the ERF Restrictions Fund, businesses will need to register their details, as well as making a short on-line application to their respective local authority for the discretionary elements. These payments will start to reach businesses in January.

Businesses will be able to access the registration and application process to access the funding through the Business Wales and Local Authority websites. Further details on the process will be published shortly.

ERF Restrictions Discretionary Grant

UK GOVERNMENT and INDUSTRY COVID SUPPORT

- Local authorities will continue delivering the Lockdown Discretionary Grant to businesses that are materially impacted. As was the case for the Firebreak, this will continue to be targeted at businesses that are not on the non-domestic rates (NDR) system and therefore not eligible for the NDR linked grants (i.e. licensees that entered their pub after Sept 1st 2020 should at least try to apply to this grant). The grant level for this strand would be set at eligible costs of up to £2,000 per business.
- Application for the grant can be accessed by visiting the relevant local authority website, or via the Business Wales website.

II. ERF Sector Specific Support:

The ERF Sector Specific Support (operating cost) package is targeted at Hospitality, Tourism and Leisure (HTL) businesses or supply chain companies who are materially impacted with a greater than 60% impact of turnover as a result of the restrictions.

Eligible businesses will have to be employing staff via PAYE, and either VAT registered or (exempt from VAT) with turnover above £85,000, or limited companies with turnover above £50,000.

Businesses who have accessed the ERF Restrictions Business Fund **can also apply for this fund**.

For eligible businesses the package of support will provide the following grant awards:

- For single employee business, minimum grant of £2,500
- SMEs (up to 249 employees) - £1,500 per employee up to a maximum of 10 employees, representing £15,000 or for those employing more than 10, £1,500 per employee or self-declared operating costs for the restricted period (whichever is the lower amount).

How to access the ERF Sector Specific Fund:

A triage tool will be available on the Business Wales website by the 11th of December for businesses to check their eligibility for the fund and the fund will open to applications on the week commencing the 11th of January.

Applications will likely be made through the [Business Wales website](#).

UK GOVERNMENT and INDUSTRY COVID SUPPORT

SCOTLAND: (Additional) Grant payments (Updated January 12th 2021)

Scotland – Confirmation of additional economic support for hospitality

The Scottish Government has published confirmation of the [additional support for the hospitality industry](#) which we have been discussing with Officials since early December. The support includes:

- £25,000 for larger hospitality businesses, on top of the 4-weekly £3,000 SFBF
- £6,000 for smaller hospitality businesses, on top of the 4-weekly £2,000 SFBF

There is no cap for the operators of multiple premises.

For the majority of businesses which have applied and are receiving the 4-weekly payment from the **Strategic Framework Business Fund**, the funds will automatically be added to their payment due on 25 January. For businesses which have yet to apply for the Strategic Framework Business Fund, this should be done ASAP to ensure delivery of these additional grants. Further information is available via [FindBusinessSupport.Gov.Scot](#), which includes links to the applications hosted by local authorities.

Strategic Framework Business Fund

FUND A – Christmas Support (£19.2 million):

Premises under £51k in rateable value: £2k grant

Premises over £51k in rateable value: £3k grant

FUND B – Additional Support (£50.8 million):

Premises under 51k in RV, who have not received Pivotal Enterprise Support funds: £1.5k grant

Premises over 51k in RV, who have not received Pivotal Enterprise Support funds: £22k grant

There's is no cap on multiple premises for these grants. The application process and pay-outs are expected in January. The Scottish Government is currently in conversations with Local Authorities about streamlining payment, after Finance Secretary Kate Forbes asked for hospitality payments to be expedited.

This is also in addition to the economic support, which is part of the Strategic Framework Business Fund, which ensures all businesses in forced closed (Level 4 – everyone; Levels 2,3,4 for Wet pubs) will have access to £3k (>£51k RV) and £2k (<£51k RV) every four weeks. These grants can also be applied for via Local Authorities. Further information, including links to applications can be found here: [FindBusinessSupport.Gov.Scot](#)

UK GOVERNMENT and INDUSTRY COVID SUPPORT

2. Self-Employed Income Support Scheme

Further Support for the Self-Employed (Updated November 5th 2020)

The Government had previously announced an enhanced rate of support for the SEISS grants for the month of November 2020. Now this scheme has been further enhanced in order to bring it back into line with the extension of the Furlough Scheme for employees.

Today's announcement means that the level of grant will be increased from 55% of average profits with a maximum of £5,160 **to 80% of average profits with a maximum of £7,500.**

And to ensure those who need support get it as soon as possible, payments will also be made more quickly with the **claims window being brought forward from 14 December to 30 November.**

To be eligible for the Grant Extension self-employed individuals, including members of partnerships, must:

- have been previously eligible for the Self-Employment Income Support Scheme first and second grant (although they do not have to have claimed the previous grants)
- declare that they intend to continue to trade and either:
- are currently actively trading but are impacted by reduced demand due to coronavirus
- were previously trading but are temporarily unable to do so due to coronavirus

Sadly if you were not self-employed at 5th April 2019 or were but did not have any taxable profits based upon the three years up to 5th April 2019, then you will not be able to claim this support. As things currently stand Universal Credit may be the only route to financial assistance other than the Local Restrictions Support Grants available to business rates payers.

Initial Guidance on Self-Employment Income Support Scheme (SEISS) – May 29th 2020

- The Chancellor has announced that the Self-Employment Income Support Scheme (SEISS) will be extended - with those eligible able to claim a second and final grant capped at £6,570. The first SEISS grant, which opened for applications on 13th May, will close to new applications on 13th July. Eligible individuals will be able to make their claim for the first grant any time until this date, and those eligible will have the money paid into their bank account within six working days of completing a claim.
- The Government's SEISS will be extended, thereby allowing individuals to claim a second and final grant in August. The grant will be worth 70 per cent of their average monthly trading profits, paid out in a single instalment covering three months' worth of profits, and capped at £6,570 in total.

UK GOVERNMENT and INDUSTRY COVID SUPPORT

- The abovementioned extension relates to the SEISS which began on May 5th whereby HM Revenue and Customs (HMRC) began contacting customers who may be eligible for the government's Self-Employment Income Support Scheme (SEISS). Those who are eligible will be **able to claim a taxable grant worth 80% of their average trading profits up to a maximum of £7,500** (equivalent to three months' profits), paid in a single instalment.

HMRC is also inviting customers, or their agents, to go online and check their eligibility for SEISS. In order to receive quick confirmation from the eligibility checker, individuals should:

- have their Unique Taxpayer Reference (UTR) and their National Insurance Number to hand make sure their details are up-to-date in their Government Gateway account
- Once the online check is complete, eligible customers will be given a date when they can submit their claim. They will also be encouraged to update their contact details.

The claim process is as follows:

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/05/Self-Employed-Claims-Process.pdf>

The claims service opened on 13th May. The claims process is simple, and those eligible will have the money paid into their bank account by 25th May, or within six working days of completing a claim.

Eligibility

Individuals are eligible if their business has been adversely affected by coronavirus, they traded in the tax year 2019 to 2020, intend to continue trading, and they:

- earn at least half of their income through self-employment
- have trading profits of no more than £50,000 per year
- traded in the tax year 2018 to 2019 and submitted their Self-Assessment tax return on or before 23 April 2020 for that year

HMRC is using information that customers have provided in their 2018 to 2019 tax return – and returns for 2016 to 2017 and 2017 to 2018 where needed – to determine their eligibility and is contacting customers who may be eligible via email, text message or letter.

You can get more information on the Self-Employed Income Support Grant here:

<https://www.gov.uk/guidance/claim-a-grant-through-the-coronavirus-covid-19-self-employment-income-support-scheme#eligible>

Register for the [next live webinar about coronavirus \(COVID-19\) – Self-employment Income Support Scheme \(SEISS\)](#)

Further details in can be found in the [SEIS factsheet](#).

UK GOVERNMENT and INDUSTRY COVID SUPPORT

3. Coronavirus Job Retention Scheme (CJRS) – (updated December 19th 2020)

CJRS - step by step guide

The Government has produced a new, easy to follow [seven-step guide](#) for employers on how to claim their employees' wages during the extended CJRS period.

They have also produced a [handy chart](#) with the deadline dates by which employers must submit claims over the next four months.

Essentially, **you only have 14 days after the end of the month to make your claim for that month** e.g. **December claim must be submitted by Jan 14th!**

Extended Coronavirus Job Retention Scheme – reminder for deadlines

HMRC has issued a reminder about CJRS deadlines:

1. Businesses must submit any claims for periods up to 31st October on or **before 30th November** – they will not be accepted after this date. Claims are subject to eligibility and the rules in force at the time.
2. Businesses must submit **any claims for December, no later than Thursday 14th January**. They can claim before, during or after they process their payroll as long as their claim is submitted by the deadline.
3. Businesses must keep any records that support the amount of CJRS grant they claim, in case HMRC needs to check them. They can view, print or download copies of their previously submitted claims by logging onto their CJRS service on GOV.UK.

Coronavirus Job Retention Scheme – extended to the end of April 2021

The Chancellor confirmed today the extension of the furlough scheme (CJRS) until the end of April 2021. Employees will continue to receive 80% of their current salary for hours not worked.

Employers will only be required to pay wages, National Insurance Contributions (NICs) and pensions for hours worked; and NICs and pensions for hours not worked.

More information on the CJRS can be found [here](#).

Furlough Agreements

These agreements must be dated before 13th November 2020 if you intend retrospectively claiming from 1st November

Furlough Template:

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/04/Furlough-Template-18.04.pdf>

UK GOVERNMENT and INDUSTRY COVID SUPPORT

The Drinks Trust End of Furlough Grant (Update Oct 13th 2020)

The Drinks Trust is offering individuals experiencing **immediate financial hardship as a result of the end of the furlough scheme access to a grant of £250 and a range of wellness services.**

Qualifying individuals will have worked in the drinks industry sector, in any capacity of it, or within the hospitality industry with drinks, for 1-year full time or 2 years part-time, at any point in their career.

To find out more visit <https://www.drinkstrust.org.uk/end-of-furlough>

APPRENTICESHIPS, TRAINEESHIPS, KICKSTART PROGRAMME

The Chancellor of the Exchequer's set out a range of measures aimed at supporting jobs, backed by £3.7 billion of public funding.

The Kick Start scheme

Whereby the Government will directly pay employers who create jobs for 16-24 year olds. Firms will have to prove these jobs are additional. If you meet the conditions set by Government they will pay the wages of said employee for six months. Brochure with details attached:

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/12/Kickstart.pdf>

Apprenticeship and Kick Start Information

From Government - Education and Skills Funding Agency

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/08/Attack-the-Skills-Opportunity.pdf>

From 'HIT Training'

<http://hittraining.ctml2.com/hittraininglz/lz.aspx?p1=Vg3DA1MVM3NzU1MTgxMjE6OTU0MkYxMkFDNUlWNOY3QUixNjFEMjJDRDJFQUEyQUI=-&CC=&p=0>

HIT has also outlined the level of Government funding that will be available for any new apprentice that commences employment and how they can support pubs with this.

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/07/001318-Admiral-Apprentice-Bonus-Leaflet.pdf>

UK GOVERNMENT and INDUSTRY COVID SUPPORT

New employer incentives announced to help recruit apprentices in Wales

The [Welsh Government has announced](#) that businesses in Wales will be able to claim up to £3,000 for each new apprentice they hire under the age of 25. The £3,000 incentive, aimed at helping Wales to recover from impact of COVID-19, will be available to businesses that are employing a young apprentice for at least 30 hours per week.

Welsh businesses could also receive £1,500 for each new under 25-year old apprentice they employ for less than 30 hours a week. For workers aged 25 and over, businesses can access £2,000 for each new apprentice they hire on a 30 hour or more contract, and a £1,000 incentive for apprentices working less than 30 hours. Payments will be restricted to ten learners per business. The Welsh Government is also making dedicated funding available for disabled people and for workers who lost a previous apprenticeship position because of COVID-19.

In addition, the Welsh Government is launching a bespoke Apprenticeship Vacancy Service so people can easily access details about the apprenticeship opportunities available to them. The service will be available to all employers and learners and is aimed at enhancing and strengthening Wales' Apprenticeship Programme. Businesses will be able to advertise and manage their apprenticeship opportunities through the service to help support their recruitment. For more information is available at the [Business Wales website](#).

4. Coronavirus Statutory Sick Pay Rebate Scheme (May 26th)

- Small businesses and employers across the UK who have paid Statutory Sick Pay to staff taking COVID-related leave will be able to claim back the money from today.
- The scheme allows small and medium sized employers, with fewer than 250 members of staff, to apply to recover the costs of paying Statutory Sick Pay for two weeks - worth nearly £200 per employee.
- The new online service is being run by HMRC, and after making an application employers should receive the money within six working days. To get the rebate, employers will need to go online and provide simple information on the employees being claimed for. Guidance on how to claim is available [here](#) and you can check if you can claim [here](#).

UK GOVERNMENT and INDUSTRY COVID SUPPORT

6. Self-isolation Supplement Payment for low-income workers

- The Government announced on 27th August that people on low incomes who need to self-isolate and are unable to work from home in areas with high incidence of COVID-19 will benefit from a new payment scheme. The full announcement is [here](#).
- The scheme will be trialled from 1st September and will initially only apply in the areas of Blackburn with Darwen, Pendle, and Oldham. It is designed to support people who are unable to work from home while self-isolating, either after testing positive, or after being identified by NHS Test and Trace as living in the same household as – or coming into contact with – someone who has tested positive. It will be available to people currently receiving either Universal Credit or Working Tax Credit.
- Payments will be provided within 48 hours of the eligible individual providing the necessary evidence. There will be a rapid review of the scheme to assess the performance to consider how effectively vulnerable people have been reached, and consider how far it has helped reduce transmission of the virus in these areas. If the approach is successful, the scheme will be applied in other areas of high COVID-19 incidence.
- This will not reduce any other benefits that they receive. This payment equates to:
 - £130 if an individual has tested positive for coronavirus and has to self-isolate for 10 days (from the point they first developed symptoms).
 - £182 if a member of an individual's household has tested positive for coronavirus and they are asked to self-isolate for 14 days (from the point the member of their household first developed symptoms).
 - £13 per day (up to a maximum of £182) if an individual is identified as a non-household contact of another person who has tested positive for coronavirus and is asked to self-isolate up until 14 days after they were most recently in contact with the person who tested positive.
- To be eligible for the funding, individuals must meet the following criteria:
 - Have tested positive for Covid-19 or received a notification from NHS Test and Trace asking them to self-isolate
 - Have agreed to comply with the notification from NHS Test and Trace and provided contact details to the local authority.
 - Be employed or self-employed. Employed people will be asked to show proof of employment. Self-employed will be required to show evidence of trading income and that their business delivers services which the local authority reasonably judges they are unable to carry out without social contact

UK GOVERNMENT and INDUSTRY COVID SUPPORT

- Be unable to work from home (checks will be undertaken on all applicants) and will lose income as a result
- Be currently receiving Universal Credit or Working Tax Credit

7. Deferral of VAT and TAX bills (November 2020 update)

You can pay now or get ready to opt into the VAT deferral new payment scheme. If you deferred VAT between 20th March and 30th June 2020 and still have payments to make, you can:

1. pay the deferred VAT in full on or before 31st March 2021
2. opt into the VAT deferral new payment scheme when it launches in 2021
3. contact HMRC if you need more help to pay

Instead of paying the full amount by the end of March 2021, you can make up to 11 smaller monthly instalments, interest free. All instalments must be paid by the end of March 2022.

The scheme will allow you to:

1. pay your deferred VAT in instalments without adding interest
2. select the number of instalments from 2 to 11 equal monthly payments

The new payment scheme will be available in 2021. The [guidance](#) has been updated with information on how to get ready to opt into the new payment scheme.

Self-assessed income tax payers can now also extend their tax bill over a 12 month period until next Jan.

Mortgage holidays were due to end on 31st October 2020 have been extended. Borrowers who have been impacted by coronavirus and have not yet had a mortgage payment holiday will be entitled to a six month holiday and those that have already started a mortgage payment holiday will be able to top up to six months without this being recorded on their credit file.

UK GOVERNMENT and INDUSTRY COVID SUPPORT

8. Bounce Back Loan Scheme (Updated December 19th 2020)

The Chancellor announced the extension of the application deadline for the Bounce Back Loan Scheme, Coronavirus Business Interruption Loan Scheme, and Coronavirus Large Business Interruption Loan Scheme until the end of March 2021. More information on the loans extensions can be found [here](#).

- This scheme will help small and medium-sized businesses affected by coronavirus (COVID-19) to apply for loans of up to £50,000 (based on 25% net annual sales)
- This loan scheme launched on 4 May 2020 - it is now open.
- The Bounce Back Loan scheme will help small and medium-sized businesses to borrow between £2,000 and £50,000.
- The government will guarantee 100% of the loan and there won't be any fees or interest to pay for the first 12 months. **The interest rate for the remainder of the loan has been set at 2.5%**
- Loan terms will be up to 6 years. No repayments will be due during the first 12 months.
- The scheme will be delivered through a network of accredited lenders (Banks). **You are likely best applying via the bank you have your business account with.**

Sept 24th 2020 update: More time and greater flexibility will be given to those who have claimed Bounce Back Loans. Businesses who have claimed Bounce Bank loans will be able to apply for their repayment terms to be extended from 6 to 10 years, thereby halving their average monthly repayment. Business can choose to make 'interest only' repayments and any business "in trouble" can apply to suspend repayments for up to 6 months. This will have no effect on any business's credit rating.

Eligibility

You can apply for a loan if your business:

- is based in the UK
- has been negatively affected by coronavirus
- was not an 'undertaking in difficulty' on 31 December 2019

Who cannot apply

If you're already claiming funding

You cannot apply if you're already claiming under the Coronavirus Business Interruption Loan Scheme (CBILS). If you've already received a loan of up to £50,000 under CBILS and would like to transfer it into the Bounce Back Loan scheme, you can arrange this with your lender until 4 November 2020.

UK GOVERNMENT and INDUSTRY COVID SUPPORT

How to apply

The closing date for applications has been extended from 4th November 2020 **until 30th November 2020** so if you haven't already applied and are intending to do so, now is the time to do this. More details about the scheme and how to apply are available on the British Business Bank's website, [here](#).

HOSPITALITY VAT

VAT (non-alcohol) will be kept at the lower rate of 5% until 31 March 2021 for the hospitality and tourism industry.

Income Tax and National Insurance contributions exemption for employer-reimbursed COVID-19 antigen tests

A [Tax Information and Impact Note](#) has been published for this exemption from Income Tax and NICs for employer-reimbursed coronavirus antigen tests.

PAVEMENT LICENSES and OUTDOOR SEATING AVAILABILITY

The detailed Government guidance on this topic can be found in our RFL website materials in the **red 'Government Regulations' box**.

The temporary pavement licences process introduces a streamlined consent route to allow businesses to obtain a licence to place temporary furniture, such as tables and chairs outside of cafes, bars and restaurants quickly, and for no more than £100. This is a streamlined process to allow businesses in England to secure these licences in time for the summer and, where they are deemed to have been granted, allow these licences to remain in place for a year but not beyond 30 September 2021.

In addition to this new process temporary amendments to the Licensing Act 2003 will allow venues with premises licences to sell alcohol for consumption off the premises without needing to apply for a variation of their licence.

UK GOVERNMENT and INDUSTRY COVID SUPPORT

SUPPLIER SUPPORT

From DIAGEO (GUINNESS)

DIAGEO ANNOUNCES RECOVERY FUND TO HELP PUBS AND BARS WELCOME BACK CUSTOMERS AFTER LOCKDOWN

“Raising the Bar” is Diageo’s new global programme to support pubs and bars as you welcome customers back following the COVID-19 pandemic. We want to stand beside you every step of the way.

“Raising the Bar” in GB, will work in two ways. Any bar anywhere in the world will have free access to Diageo Bar Academy, where you can access best practice training and how to optimise your recovery.

Diageo will provide the physical equipment you need to re-open including:

- High-quality permanent sanitiser dispense units
- Medical grade hand sanitiser
- Personal protection equipment
- Online reservations and cashless systems

Please be aware that only pubs and bars are eligible for the pledge. In order to receive the support from the pledge, outlets must confirm they have shown support to their community during Covid-19.

Please note, this form is dedicated to pubs and bars within Great Britain. [Please visit the MyDiageo.com website and registering for the Raising the Bar support programme.](#)

From BBG (Budweiser)

Budweiser Brewing Group is incredibly excited to launch its new Save Pub Life campaign – and just in time for Christmas!

As traditions go, Christmas is usually the busiest time of year for the hospitality sector, but we know it won’t be quite the same this year as Britain’s pubs have closed their doors as part of a nationwide lockdown. So, we want to share some cheer with a festive relaunch of Save Pub Life, which will run 20th November to 24th December ! To encourage people to do their Christmas shopping with local businesses, Budweiser Brewing Group UK&I will give those who buy a gift card for their loved ones a matching gift card – on us.

How does it work this time?

- Consumers buy their friend or family a gift card for Christmas for a pub of their choice.

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- Budweiser Brewing Group UK&I will match this gift card and gift it back to the consumer – as the perfect Christmas present!
- What’s even better? The pub receives the cash for both gift cards now.
- In the spirit of Christmas, the purchaser and recipient can redeem their gift cards and enjoy a beer together when the trade re-opens.

If you previously took part in our Save Pub Life campaign earlier this year, our central team will be contacting you directly to confirm your participation and check that all your bank and payment details are correct. If you are new to Save Pub Life, you can register your interest to participate via the link below. From there, our central team will be in contact with any relevant confirmations and next steps.

New customer sign up link – <https://savepublife.typeform.com/to/yKM6IU50>

Once you have been onboarded by our dedicated Save Pub Life team, we have a plethora of social media assets for you to share across your channels, which can be found under the following link. Please note that we have provided options including some of our most-loved non-alcoholic beer brands in order encourage responsible drinking. On top of this, we’ve also attached some suggested copy to be posted alongside these assets.

Social Media Assets - <https://we.tl/t-nztPhOHZBg>

<https://www.admiraltaverns.co.uk/wp-content/uploads/2021/01/Share-the-Cheer-Budweiser.pdf>

For any queries, please feel free to direct all your questions to our central Save Pub Life team at savepublife.com@gmail.com

SKY – Tier 2 pricing

SKY doesn’t have a “market policy” but where tenants that still wish to trade whilst in Tier 2 and want to keep SKY active but may need support, they should contact sky to discuss their specific circumstances.

UK GOVERNMENT and INDUSTRY COVID SUPPORT

From BT SPORT – Digital Training

- BT Sport launches digital skills programme to help pubs and clubs kick start their businesses after lockdown
- Includes free, online webinars and instructional videos open to all
- BT Sport commercial customers will also have access to 1-2-1 digital training

Three live webinars will be run on the BT Business YouTube page, each tailored to the hospitality sector and on-trade market and are open for anyone to join. The webinars have been created with help from the BII, Ulster Hospitality and Club Mirror and will cover how venues can use an online presence to drive footfall and boost consumer confidence.

1. Get Your Business Visible Online

In this session attendees will learn how to use Google My Business to promote their business and drive footfall through the door in a post Covid-19 world. This session will cover the features of a Google business listing and how to engage and respond to customer needs. Attendees will learn practical tips on how to get set up with a Google My Business account and explore how to improve their reach with customers. Join here for recorded webinar:

<https://youtu.be/TLLHPDA47tA>

2. Social Media 101

This session explores how to use social media to promote business and reconnect with existing customers after lockdown and find new customers online. Attendees will learn about the opportunities that social media brings, how to use it to understand customers' needs and create valuable content. This session will also cover practical tips on how to set up and manage a Facebook business account. Join here:

for recorded webinar <https://youtu.be/Nw9BF1hSFHE>

3. How to Build and Enhance Your Website

This session will cover how to use websites to promote business and connect with customers online. Attendees will learn practical tips on how to set up a website and embed engaging content and functions to achieve their business goals. Join here:

for recorded webinar <https://youtu.be/LM79MWtmlDo>

In addition to the webinars, later this month a series of short, instructional videos will be released on BT's website and social media which cover a range of topics and also address potential solutions to the problems posed by the pandemic.

- How to communicate about the measures you're taking to keep your customers and staff safe
- Content creation and COVID-19

UK GOVERNMENT and INDUSTRY COVID SUPPORT

- Top tips for best pub photos
- How to create a Google My Business listing and a free Google website

BT Sport customers will also have access to 1-2-1 digital training with the BT Sport team. Sessions can be booked online and will be run over Skype, with specially trained BT agents who are on hand to help you and your venue. These will be allocated on a first-come-first-served basis. To book a place, visit: <https://btsportprint.co.uk/digital-learning>

From HEINEKEN

www.thepubcollective.co.uk

From MOLSON COORS

<https://www.molsoncoors.com/InYourCorner>

YOUR HEALTH and SAFETY INCL. STATUTORY COMPLIANCE

Electrical, Fire Safety & Gas Safe Testing

Due to the current COVID-19 Pandemic it is increasingly unfeasible & unsafe for statutory compliance tests to continue on our sites.

We will however continue to make reasonable endeavours to complete compliance testing where it is deemed safe to do so.

Where it is not safe we will adopt a Dynamic Risk Assessment (DRA).

Risk assessments involve analysing the risks and hazards of your workplace and implementing controls to either eliminate or reduce them.

Electrical & Fire Safety Testing

Please adopt the attached DRA immediately.

Electrical:

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/03/Dynamic-Risk-Assessment-Electrical.pdf>

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Fire Alarm:

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/03/Dynamic-Risk-Assessment-Fire-Alarm.pdf>

If you have any queries, please call the Help Line or the Admiral Taverns Help Desk for support.

Over the down time we will monitor missed inspections and look to prioritise these sites once we have freedom of movement and safe environments to work in.

Gas Safe Testing

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/03/Dynamic-Risk-Assessment-Gas-Safety.pdf>

The Health & Safety Executive and Gas Safe are still currently expecting that all reasonable endeavours are made by Landlords to complete annual Gas Safe Tests.

There is a requirement to record all attempts to arrange and complete Gas Safe Tests in order to comply with this requirement.

JCW our Gas Safe Contractor, has agreed to set up a month by month schedule of due inspections and record all attempts gain access to complete the inspections.

JCW will initially contact you and seek confirmation that the occupants of the site do not have COVID-19, that they do not fall into the 1.5m Government High Risk Category and that they are happy for an engineer to attend their site.

If you answer positively to the questions, then the engineer will arrange to visit and re-check with you the day before the visit.

If you answer negatively to any question, then the attempt will be recorded and a new attempt will be rescheduled for 4 weeks' time.

If you have any queries, please call the Help Line or the Admiral Taverns Help Desk for support.

Over this time we will monitor missed inspections and look to prioritise these sites once we have freedom of movement and safe environments to work in.

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GREAT INTERNET RESOURCES

For these ever-changing circumstances, we recommend the following sources of up-to-date quality information and independent advice:

HEALTH AND WELLBEING

Personal Health – NHS. <https://www.nhs.uk/conditions/coronavirus-covid-19/>

BII Mental Health Awareness Guide

The BII have provided a guide covering some simple steps we can all take to look after ourselves during the Pandemic. To access this, click on the link below.

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/04/Mental-Health-during-a-Pandemic-BII-Guide.pdf>

Licensed Trade Charity

The Licensed Trade Charity helps pubs, bar and brewery people when you are in need of help. They support hundreds of people facing a crisis with practical, emotional and financial support each year.

<https://www.licensedtradecharity.org.uk/category/mental-health/>

BUSINESS SUPPORT

Government Business Support – GOV.UK

<https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19/covid-19-support-for-businesses>

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/04/Government-Helpful-Links.pdf>

Industry Accountants – a digestible and quality summary of latest government support available.

<https://www.haysmacintyre.com/covid-19>

PUB INDUSTRY SPECIFIC

BBPA

https://beerandpub.com/policies/covid-19/?utm_source=GDPR+-+Daily+Digest&utm_campaign=fb25b8b616-

EMAIL_CAMPAIGN_10_2_2018_14_43_COPY_01&utm_medium=email&utm_term=0_7311a7a757-fb25b8b616-61449657

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BII <https://www.bii.org/>

CPL Licensee Training Suite

Admiral is delighted to offer CPL's full suite of licensee training for six months for the heavily subsidised fee of £24.50 + VAT. Details attached and **please contact Ceri Radford (Admiral) as directed** by the link.

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/04/CPL-Learning.pdf>

Free Hospitality-Based Training

UKHospitality and CPL Learning have launched a new online training platform. UKH Pathway will be free to use whilst your pub remains closed due to coronavirus, and will provide access to learning, well-being and personal development resources for furloughed employees. To access this platform please click on the link below.

<http://ukhospitalityregistration.cpllearning.com/>