

SCOTTISH GOVERNMENT GUIDANCE

Updated Scottish Guidelines (including Financial Support)

Last updated 14th January 2021

From **Tuesday 5th January**, Scotland will enter a national lockdown with a review expected in February. This means:

- People must stay at home except for essential purposes and for those who cannot work from home.
- All schools will remain closed and are to continue to use remote learning until the end of January, except in the case of vulnerable children and those of key workers
- Hospitality venues are to close, but are able to offer takeaway on food and drink however you must now allow customers into your premises and instead operate from a hatch or doorway. Takeaway drinks are allowed however these must not be consumed by customers outdoors or in the street.

Additional grants – updated 14th January

Scotland – Confirmation of additional economic support for hospitality

The Scottish Government has published confirmation of the [additional support for the hospitality industry](#) which we have been discussing with Officials since early December. The support includes:

- £25,000 for larger hospitality businesses, on top of the 4-weekly £3,000 SFBF
- £6,000 for smaller hospitality businesses, on top of the 4-weekly £2,000 SFBF

There is no cap for the operators of multiple premises.

For the majority of businesses which have applied and are receiving the 4-weekly payment from the **Strategic Framework Business Fund**, the funds will automatically be added to their payment due on 25 January. For businesses which have yet to apply for the Strategic Framework Business Fund, this should be done ASAP to ensure delivery of these additional grants. Further information is available via [FindBusinessSupport.Gov.Scot](#), which includes links to the applications hosted by local authorities.

Attached is a useful guide on grants available in Scotland.

[https://www.bii.org/fileadmin/partner-files/downloads/Coronavirus/Financial_Support_for_Businesses_in_Scotland - BII Guide.pdf](https://www.bii.org/fileadmin/partner-files/downloads/Coronavirus/Financial_Support_for_Businesses_in_Scotland_-_BII_Guide.pdf)

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The chancellor revealed **a funding package** to help businesses forced to close as a result of **the new restrictions**.

It includes one-off grants of up to £9,000 for retail and hospitality firms, depending on their size.

- £4,000 for businesses with a rateable value of £15,000 or under
- £6,000 for businesses with a rateable value between £15,000 and £51,000
- £9,000 for businesses with a rateable value of over £51,000

These payments will be made through local authorities and will be in addition to the Local Restrictions Support Grants already in place. We understand that funds will be made available to local authorities next week.

The Scottish Government announced there will be additional support available to the hospitality industry with the £1.8m brewer support fund still being reviewed by Government. This is expected to be finalised early January and paid out shortly thereafter.

Cash Grants

- Grants of up to £3000 for bars, restaurants and other businesses required to close by regulations.
 - £2,000 for those with RVs up to £51,000
 - £3,000 for those with RVs over £51,001
- Grants to be distributed by Local Authority and available every four weeks.
- An additional £1,500 with RVs up to £51,000 who have not received Pivotal Enterprise or Hotel Support Funds.
- An additional £22,000 with RVs over 51,001k who have not received Pivotal Enterprise or Hotel Support Funds.

Further information, including links to applications can be found here:

[FindBusinessSupport.Gov.Scot](https://findbusinesssupport.gov.scot)

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Scottish Framework

This Scottish Framework has now been released and sets out the strategic approach to suppress the virus to the lowest possible level and keep it there, while striving to return to a more normal life for as many people as possible. To view, click on the link below:

<https://www.gov.scot/publications/covid-19-scotlands-strategic-framework/>

To view the latest tier levels by area click [here](#)

For pubs that fall under 'Tier 4' and are therefore forced to close, all pubs and restaurants must close. Takeaways can still operate as normal, provided food and drink is sold for consumption off the premises.

Hospitality protections

Hospitality Measures (socialising rules apply)	Level 0 (Baseline)	Level 1	Level 2	Level 3	Level 4
Hospitality (restaurants, cafes, bars, public houses) - indoors	Licensing times apply	2130 Last Entry 2230 Closed	Alcohol only with main meal 1900 Last Entry 2000 Closed	No alcohol 1700 Last Entry 1800 Closed	Closed
Hospitality (restaurants, cafes, bars, public houses) - outdoors	Licensing times apply	2130 Last Entry 2230 Closed	2130 Last Entry 2230 Closed	No alcohol 1700 Last Entry 1800 Closed	Closed

Notes

- Eating and drinking while seated at tables is required at all levels
- Takeaways permitted for alcohol and food at all levels, as per existing arrangements
- A range of exceptions (for example, for hospitals, schools, student accommodation, airside premises, and hotel room service) apply at all levels

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Additional Financial Support

Employment Support

- £9 million fund to help with costs of re-furloughing staff.
- Support with 20% contribution required.
- Exact details still to be confirmed.

Discretionary / Hardship Fund

- Grants of up to £1,500 for businesses which can remain open but directly impacted.
- Includes supply chain members.
- Exact details still to be confirmed.

Other

- Extending scope of mandatory face coverings in indoor venues, including corridors
- Shops to return to 2m distancing and one-way systems

The Scottish Government also published this [evidence paper](#), with paragraphs 34-40 covering hospitality.

To help make sure all citizens and employers are aware, the Scottish Government have created a **Stay in Scotland Toolkit** with a range of materials:

- A3 poster
- A5 information leaflets (available in English and 21 additional languages)
- EU Exit Fact Sheet
- Guides for EU Citizens and Employers
- Radio advert
- Animated gif
- Static images
- Suggested copy for use on website and social media channels

You can download all the assets and toolkit [here](#)

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Mandatory face coverings for customers and staff

It is also mandatory for all staff to wear face coverings. Customers will also be mandated to wear face coverings when moving around premises (entering, exiting, using facilities etc.) but not whilst sat down. There are exemptions for weddings, funerals etc., with the limit for those remaining at 20.

Launch of Protect Scotland App

Scottish Government has also launched the free Protect Scotland App from NHS Scotland's Test and Protect. This is now available to download at protect.scot and via the [App Store](#) and [Google Play](#).

The collection of customer details (track and trace) would be put on a statutory footing from the 14th of August. This means that rather than being expected to collect details, pubs and other hospitality outlets will be LEGALLY required to do so.

The updated guidance has also been published and should be implemented in all premises in Scotland.

<https://www.gov.scot/publications/coronavirus-covid-19-tourism-and-hospitality-sector-guidance/pages/hospitality-statutory-guidance/>

The regulations mandating that all hospitality venues collect customer contact details has now been published and came into force from Friday 14th August.

https://www.legislation.gov.uk/ssi/2020/241/pdfs/ssi_20200241_en.pdf

The regulations mean that all *restaurants, cafes, bars, public houses and hotels* must take measures to:

- a) obtain and record visitor information,

This means:

- The name and telephone number of one member of each household visiting the premises
- The date of their visit and arrival time together
- A note of the number of any members of that person's household visiting the premises at the same time

- b) record visitor information in a filing system suitable for recording, storing and retrieving such information,

- c) retain visitor information for a period of at least 21 days from the date on which the visit occurred.

There is also a requirement to *provide visitor information to a public health officer, as soon as reasonably practicable but in any event within 24 hours, if so requested by the public health officer.*

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Background Music

The Scottish Government have confirmed that background music and noise from televisions can recommence in pubs and bars from Saturday (12 December). This is subject to a risk assessment and audio level setting exercise. This and the guidance can be found [here](#).

The audio level setting exercise requires no specialist equipment and should take less than 10 minutes to complete. The guidance also includes an FAQ section which should answer any immediate queries. If anything is not addressed, please let ptogneri@beerandpub.com know and we can request changes to the document.

Collection of Personal Data – Privacy Notice ([Click Here](#))

Useful Links:

[Statutory guidance](#) for hospitality

[Guidance on collection of customer/visitor contact details](#)

[Customer guidance](#)

[Scottish Government news release](#)

[Customer Contact regulations](#)

The new Hospitality tool kit published by the Scottish Government which include useful materials and assets.

<https://www.admiraltaverns.co.uk/wp-content/uploads/2020/08/20-21-Coronavirus-Hospitality-Stakeholder-toolkit-1408201.pdf>

The licensing advisor, Stephen McGowan from TLT, summarises the issue here:

<https://www.linkedin.com/pulse/status-scottish-government-hospitality-guidance-stephen-j-mcgowan/>

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Useful Poster (click on image below)

